

## **STRUCTURED PACKAGE OF ASSISTANCE**

### **Procedures for availing Structured Package of Assistance and the role of SIPCOT**

- The Govt. is issuing orders (GO) sanctioning Structured Package of Assistance to the eligible companies.
- Govt. enters into an MoU with MNC / other State Companies and on investment proposal by the other Major industries.
- The companies to whom GOs are issued, have to apply to SIPCOT for incentives after commencement of commercial production during the obligation period / after completion of the obligation period along with processing fee of Rs. 50,000/- plus service tax by D.D. / Cheque drawn in favour of SIPCOT.
- The application should be furnished along with the details called for in the application including Statutory Auditor (SA) / Chartered Engineer (CE) certificate for the investment made during obligation period.
- On receipt of full details, a team of officials of SIPCOT inspect the beneficiary unit, prima facie, to assess the implementation of project, commencement of commercial production and also test check the high value machineries.
- The investment made in Eligible Fixed Assets (EFA) is arrived at by SIPCOT based on the SA/CE certificates, inspection report and GO and Eligibility Certificate (EC) (indicating ceiling amount, availment period etc. ) is issued to the beneficiary unit with a copy to MoU Cell of CT Dept.
- Based on the EC, the beneficiary units have to execute the legal documents with SIPCOT
- Also request the MoU Cell of CT Dept. to issue the tax paid certificate.
- The Joint Commissioner of Commercial Taxes, Special Cell for MoU Companies (MoU Cell) issues Tax Paid Certificate and the eligible amount for refund / loan based on the GO and EC issued by SIPCOT.
- On confirmation from the Legal Dept. of SIPCOT in respect of execution of legal documents and based on the MoU Cell certificate, subject to availability of fund, reimbursement / loan is made by drawing a cheque from PD account in favour of

the beneficiary unit after getting approval / countersignature from the Finance Dept. of Govt.

- In case of Investment Promotion Soft Loan availed, the company has to pay interest on the loan availed @ 0.1 % on every quarter to SIPCOT on demand.

**Time lines :**

- On submission of application with all required details / documents, inspection the manufacturing unit will be carried out within 45 days.
- Thereafter the Eligibility Certificate will be issued within 60 days from the date of inspection subject to submission of the additional details, if any, as called for during the inspection.

**List of enclosures to be submitted :**

1. Memorandum and Articles of Association
2. Copy of sale deed / lease deed of land
3. Annual Report for the last 3 years in case of an existing company
4. Project Report copy
5. Copies of TL /other loans sanction letter from Banks / Financial Institutions.
6. Copies of Government approvals like
  - a. SIA Acknowledgement for the proposed project.
  - b. TNPCB clearance / renewal orders for the project
7. Copies of Machinery invoices.
8. Statutory Auditor and Chartered Engineer certificate in the prescribed format
9. Payment details of investigation fees.
10. Copy of MoU signed with Government of Tamilnadu.
11. Copy of G.O. issued by the Govt. for Structured Assistance Package
12. First sale invoice copy and Statutory Auditor Certificate for the date of Commencement of commercial Production.

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